

# West Broward High School Career & Technical Education Department 2012-2013

**Teacher:** Mrs. Katie Liszak  
**Subject:** Veterinary Assisting I  
**Room:** 515

**Phone:** 754-323-2600  
**Email:** \_\_\_\_\_  
**Planning Hour:** Period 6

Breeds	Basic Care
Internal and External Parasites	Behavior and Training
Nutrition	Anatomy
Reproduction	

Other Vet Industry topics will include:

Terminology  
Career Exploration  
Animal Overpopulation  
Animal Abuse  
Service Animals

## Daily Materials:

USB Flash Drive  
1" 3-ring binder  
Loose Leaf Paper and Pen/Pencil  
Closed-Toe Shoes (Lab Days Only)

## Resources:

Text & Supplemental resource books:

- Small Animal Care and Management
- Learning Veterinary Terminology

Magazines:

- Veterinary Technician (Online Resource)

Websites: [www.quia.com/profiles/tterrible](http://www.quia.com/profiles/tterrible), [www.akc.com](http://www.akc.com), [www.florida.echoices.com](http://www.florida.echoices.com)

## Evaluation:

Broward County Grading Scale:	Approximate Grading Breakdown:
90 – 100% A	Grading for the course will be based on categories in Pinnacle gradebook. A point system will be used for grading. Student portfolios will be created in sections throughout the year, and will be carried on to higher levels within the program.
87 - 89% B+	
80 – 86 % B	
77 – 79% C+	
70 – 76% C	
67 – 69% D+	
60 – 66% D	
0 - 59% F	

*\*To test for industry certification, students must earn a C or higher each semester of the veterinary assisting program. Testing takes place in the spring during the Vet 5 year. Students earning industry certification will be awarded a CTE cord to wear during graduation.*

**Because of the project based learning platform of this class, students are required to participate in 2 out of 4 dog washes. Participation in more than one is strongly encouraged.**

Dog wash dates are (tentatively) : 9/24/12, 11/19/12, 2/4/13, and 3/24/13

**These dates are given well in advance, but may change due to extenuating circumstances.**

## **Classroom Expectations:**

### *Everyday:*

1. **RESPECT** the teacher (myself or a substitute), your classmates, and yourself.
2. **LISTEN** to and follow all directions the first time they are given. Be attentive and engaged in the topic of the day.
3. Come to class prepared with supplies and completed assignments. Assignments are due at the beginning of class. Late work will NOT be accepted and will result in a zero.
4. Be on time, in your seat, with work out on your desk. This means by the time the bell rings! Tardiness is a disruption to the entire class. Excessive tardiness will not be tolerated and will result in an administrative referral
5. Keep all personal belongings, including bookbags and purses, on the floor.
6. Refrain from using profanity, vulgar language, or gestures.
7. **ABSOLUTELY NO** cell phones.
8. The attendance policy for the county will be followed. Make up work will follow the policy found in the student code of conduct.

### **HOWEVER:**

- It is important that you are in class everyday. Much of your understanding of the veterinary industry will come from things explained in class.
  - Any assignment due on the day of your absence is due the day you return to school.
  - Tests/quizzes given on the day of your absence will be taken in class on the day of your return to school. Failure to make up the test/quiz upon your return to school will result in a zero.
9. You are also responsible for all school and county policies. Familiarize yourself with the Student Code of Conduct Book and West Broward's school rules and policies.

### *Consequences:*

1. Warning
2. Call to parent
3. Detention
4. Referral

## **Cheating Policies:**

Cheating is obtaining information from any sources other than those prescribed (approved) by the teacher for the specific assignment.

1. Having a "cheat sheet"
2. Copying from someone else's paper during a test or on a homework assignment
3. Talking during a test
4. Plagiarism (copying, word for word or ideas, without giving credit to your source)
5. Copying part or all of a research paper (even with modifications) from another student, the internet, or other such sources.

**ANY STUDENT GIVING INFORMATION IS TO BE CONSIDERED EQUALLY AS GUILTY OF CHEATING AS THE STUDENT RECEIVING THE INFORMATION.**

Students caught cheating will have their parents notified of their involvement. A member of the administration will meet with the teacher and the parent if necessary. A grade of ZERO will be given for the assignment and the student will not be allowed to make up the work. The sponsors of groups, in which good character is a stipulation for entry or continued membership, will be notified. (i.e. National Honor Society).

### *NOTE:*

- *Midterm exam will cover all of semester one content and the final exams will cover all of the year's content.*
- *All school and county policies will be followed as per the Broward County Student Code of Conduct.*
- *Material in this syllabus is subject to modification by instructor if deemed necessary.*
- *Individual and group projects will be assigned regularly. Due to the nature of this technical program, teamwork and cooperation will be demonstrated through the ability to work together and share information to accomplish a given task.*
- *Please note that advancement through levels of this program is contingent on instructor recommendation. Criteria considered includes but is not limited to, grades, students ability to work independently and in groups, ability to follow instructions, attitude, and overall ability to succeed.*
- *All teachers are implementing the Daggett's "17 Instructional Strategies" and "7, 8, 9" methodologies in the delivery of lessons.*

### Student Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_ Mother's Cell: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_ Father's Cell: \_\_\_\_\_

Student email: \_\_\_\_\_

Student Phone: \_\_\_\_\_ I want email volunteer opportunities: Y / N

As part of the vet-assisting program, there may be times when volunteer opportunities arise and teacher-student contact may need to be made. Please initial one of the following:

\_\_\_\_\_ I give my permission for the instructors to contact my student via cell phone and/or email for class related information and volunteer opportunities.

\_\_\_\_\_ I do NOT give my permission for the instructors to personally contact my student outside of class time.

Also, as part of the vet assisting program, we do a lot of program promotion via posters and the program website. Part of this promotion is posting photos of our students working hands-on. Please initial one of the following:

\_\_\_\_\_ I give my permission for my students picture to be used in promotion of the vet program at WBHS.

\_\_\_\_\_ I do NOT give my permission for my students picture to be used in promotion of the vet program at WBHS.

I, the parent/guardian of \_\_\_\_\_, understand student contact and use of pictures will be used solely for the purpose of increasing experiences for my child in the vet industry. I am aware that I can change my selections at any time, and can be copied on email contact. I also acknowledge I have reviewed the course syllabus with my student and understand the policies and procedures. Additionally I acknowledge the dog wash requirements and understand that participation in more than 2 is encouraged.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge that I have reviewed course syllabus and agree to the policies and procedures.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_