

BCIS Grading Policy

ASSIGNMENTS:

All computer assignments should be completed in class. No outside computer assignments will be accepted.

All printouts must have your name printed on the assignment. Printouts without printed names will not be graded.

All files should be saved in your student folder on the server.

GRADING POLICY:

Six Weeks:

Tests and Projects 60%
Daily Work 40%

Semester:

Six Weeks Average 80%
Semester Exam 20%

Tests and Projects:

A makeup test is required if you miss a test. All tests should be made up within three days of your absence. A test should be made up on the first day you return if you knew about the test before the absence.

Daily Assignments:

Unless otherwise specified, makeup is not required on missed daily assignments. However, you are responsible for the concepts you missed, and you will be tested over them. You will not receive a 0 for missed assignments.

Unexcused Absences

According to District Policy, 20 points will be deducted from any missed work due to an unexcused absence. Students with unexcused absences will be required to take the semester exam.