

Yearbook Grades

Major Assignments: 60%

Layout Completion Grade:

- Starting with the 2nd six weeks
- Layout Completion Grade for each assigned layout
 - Layout Completed on Time: 100
 - 1 day late: 70
 - 2 days late: 50
 - 3 days late: 0
- Layout due dates will be announced the first six weeks of school.
- Layouts are complete when they have been approved by the Editors and turned in to me.

Layout Quality Grade

Ad Sales/Yearbook Sales

- Sales grades will vary each grading period.
- Grades will be based points accumulated through sales and/or attempted sales.

Test Grades/Projects

Minor Assignments: 40%

Daily Assignments

Layout Progress Check

- Layouts that are due will be checked periodically for progress. These checks are unannounced.

Spread Folder Check

- Spread folders, both on the server and in the file cabinet, will be checked for progress on layout preparation, and following procedures on files.

Participation Grade

- A participation grade will be posted each 3 weeks and will be based on accumulated points.
- Each student will be required to fill out a Weekly Goal and Participation Sheet (5 points)
 - Due each Friday (1 point deducted for each day it is late)
 - Required regardless if you are present or not
- Miscellaneous jobs and point values will be posted on the yb-staff email system