

Dear Parent or Guardian,

I am writing to inform you of the expectations I have for my classroom in which your son or daughter is enrolled. I expect your son or daughter to show respect to me, the classroom, and his or her fellow classmates. I will expect students to have read their assignment prior to class, so they can actively engage in the learning process. They will need to come prepared to class with a pen or pencil, folder to keep assignments and handouts, and a notebook to write down any notes from the lecture. They will also need to be on time. I understand that situations may arise, but in order to get the most from my course, your student needs to be there. There is ***no teacher option*** for my course, so your son or daughter can be absent up to 5 times per school code of conduct. I also ask for students to refrain from the use of harassment, profanity, insults, or “isms” (eg. Racism, sexism, ableism, etc). If the use of harassment or other inappropriate terms is a problem, they will be sent to the office. Also of note, sleeping in class or tardies to class could result in a detention. If there is a problem with obtaining the materials for class, have your son or daughter talk to me and we can make arrangements.

Your student will be expected to turn in his or her best work in a timely manner. I have a late work policy because I know situations may arise. Students can receive a ten percent reduction on the assignment for each day late. If they know they will be absent, they need to talk to me beforehand, so arrangements for assignments can be made. I will be offering some extra credit throughout the semester, usually centered around a community event of some kind. I will expect your student to keep track of their grades, so if you ever want to know their progress, they should be able to tell you immediately. I will not tolerate cheating, so if your student is caught in the act, he or she will receive a 0 for the assignment, and we all will need to have a conference.

My rules are not designed to stifle your student, but to allow your student to blossom in the classroom. Preparation for class will allow more time to be spent on lectures and class activities. The textbook is a supplement to what instruction I have and not the main source of all information. I will give students more opportunities to learn than what they can receive by merely reading a book. Students will need to be given ample opportunities to learn and distractions take away from that goal. I am highly flexible with assignments, which is why I give students opportunities to finish or make up work. Not to mention, I understand how we all have a bad day, so I have built in extra credit opportunities. I am an easily approachable individual and if you have any further questions, feel free to email me at [jgoodwin@yumaed.org](mailto:jgoodwin@yumaed.org) or call 502-5400. My goal is to make the classroom experience a place of higher learning, personal educational exploration, and a safe place to be. Having students involved and excited about social studies is what my classroom is all about.

Sincerely,

Mr. Jason Goodwin

-----Please Detach and Return Bottom Portion-----

Period \_\_\_\_\_

\_\_\_ I have read the letter and syllabus and understand the classroom expectations.

\_\_\_ I have read either the letter and syllabus, and have questions/concerns.

Parent/Guardian \_\_\_\_\_

Date: \_\_\_\_\_

Student \_\_\_\_\_

Date: \_\_\_\_\_