

Name of Writer: \_\_\_\_\_

Name of Peer Reviewer: \_\_\_\_\_

**Directions:** Please follow the steps below as you peer review the essay. Place a check mark in the “yes” or “no” box for each step. Always write comments directly on the research paper. Please help your peer earn the best grade possible!

YES	NO	
		1. ____ Verify the author has a broad or three point thesis.
		2. ____ Read the topic sentences of each body paragraph. Verify the topic sentences relate to the topics in the correct order as mentioned in the thesis. Fix errors directly on the paper.
		3. ____ Verify the author has cited five separate sources in the paper. Number the sources with a number and circle directly above it. Make a note to the author if they do not have five separate sources.
		4. Verify the author has correctly cited information in proper APA in-text citation format.  Example of APA without mentioning author’s name in the quote: She stated, "Students often had difficulty using APA style" (Jones, 1998).  Example of APA with mentioning author’s name in quote: According to Jones, “Students often had difficulty using APA style” (1998).
		5. Verify the author blends quotes directly into writing. APA style prefers blending quotes and/or paraphrasing. Do not allow an author to have more than 25% of a paragraph be researched quotes.
		6. Verify the author chooses one “person” to write in (first, second, or third) and remains in that person for at least the entire paragraph. Do not allow them to switch back and forth within a paragraph. APA prefers one “person” – generally third.
		7. Verify the works cited in-text match the works listed on the references page. If the person does not have a references page, make a note that they should have one.
		8. Verify the author has unique transitions from body paragraph to body paragraph. Do not allow the author to write “first, second, third.” Recommend students use “furthermore, in addition to, etc.”
		9. Is there any information that seems too in-depth not to have cited? If you think the author might be “accused” of plagiarism, make a note and tell them to cite the information.
		10. Grade the paper in <b>Parts I and II only</b> (You cannot do Part III yet) using the rubric on the back of this sheet. Be honest. Be respectful.

Writer's Name: \_\_\_\_\_ Peer Reviewer's Name: \_\_\_\_\_

- 8—Clearly a knowledgeable, practiced, skilled pattern
- 6—Evidence of a developing pattern
- 4—Superficial, random, limited consistencies
- 2—Unacceptable skill application

**I. Use of Sources**

Skill application demonstrates use which represents →	8	6	4	2
Researched information appropriately documented in APA Citations using <a href="http://www.citationmachine.net">www.citationmachine.net</a> or the APA Style Guide as a reference				
One researched piece of information appears in each body paragraph; At least five sources appear throughout the paper				
Student demonstrates all three of the following throughout the essay: paraphrasing, direct, and indirect quotations				
Information presented logically connects to the three point thesis				
Sources on the Works Cited Page accurately match sources cited within the text				

\_\_\_\_\_/40

**II. Content/Organization**

Skill application demonstrates use which represents →	8	6	4	2
Introduction engaging and clearly defines the three point thesis				
Content connecting to thesis remains clarifying, exploring, explaining, detailed, developing, and analyzing				
Transitions are used effectively throughout the essay				
Mixture of personal voice in third person interwoven with research				
Conclusion thoughtful, engaging, and clear; Restates thesis				

\_\_\_\_\_/40

**Total Score: \_\_\_\_\_/80 (This is a pretend score. It does not go in the grade book. This will provide the writer with a good idea of where the paper stands as of now.)**

Should this writer go to the Writing Lab? YES NO

**III. Mechanics/Usage/Spelling/Format (DO NOT FILL THIS SECTION OUT. THIS IS JUST A REMINDER OF WHAT TO DO FOR THURSDAY.)**

Skill application demonstrates use which represents →	5	4	3	2
Cover Page and Pagination (top right following last name)				
Paper submitted to Turnitin.com <b>PRIOR</b> to class on Thursday, November 7.		N/A	N/A	
12 point Times New Roman font, double-spaced and appropriate 1" margins				
Spelling/3 <sup>rd</sup> Person/Present Tense/Usage/Grammar (comma, semi-colon, apostrophe, no contractions)				

\_\_\_\_\_/20