

1) Required materials *Bring to class every day!*

- A. Textbooks – Glencoe Algebra 1, and Glencoe Geometry
- B. Notebook and Loose-leaf paper
- C. Pencils, eraser
- D. Red pen
- E. TI-84 or TI-83 Graphing Calculator

2) Classroom participation & agenda - Counts for **5%** of your grade

- Participate in each day's class. You will receive 1 point for being an active participant in the class. This presupposes you will not be working on material from another class!
- Be on time and be ready. You must be in your chair when the 2nd bell rings or you are considered tardy. If you are late, you must report to the Dean's office.
- A learning atmosphere will be maintained by all present.
- Hands, feet and objects to yourself.
- ***All policies in the handbook are strictly enforced.***

3) Homework policy - Counts for **20%** of your grade

- Each assignment must be labeled clearly at the top of the page with the date assigned, page number, and problem numbers. A pencil must be used.
- State the original problem and then show work, not just answers. Work should be from top to bottom, not side to side. Each homework problem must be attempted.
- Homework is graded through collection, homework quizzes and random checks.
- ✓ Check all answers in the back of the book. Mark all answers correct or incorrect. If a problem is wrong try it again.
- Be neat. Mistakes should be erased or crossed out, not written over.
- For your own benefit, as an aid to prepare for tests, we suggest you use some marking system to indicate to yourself those problems with which you had trouble.
- Keep up with daily assignments to prevent getting lost, behind, frustrated, depressed and/or anxious.

Course Expectations (continued)

4) Evaluation Grades - Count for 75% of your grade

- Quizzes
Both announced and unannounced.
- Tests
Day of test will be announced at least 2 days in advance.
- Grades will be posted on a weekly basis.

NOTE:

Quarter Average

75% tests and quizzes, 20% homework, 5% participation

Semester Grade

Combination of two quarters (40% each) and a semester exam (20%)

5) Attendance/absence

Avoid missing class. It is very difficult to make up what was missed in class.

- You are responsible for any work missed while absent. Be sure to keep up with the homework. All assignments are on my website.
- **Tests are announced in advance.** If you are absent the day before a test or on the day of a test, you will be required to take the test the day you return.
- If absence is long term, either you or your parents should call me at school to get your assignments.
- If absence is due to a retreat, you must let me know ahead of time so that we can discuss when the work is due.
- If absence is due to a field trip or vacation, you must let me know ahead of time. Homework must be completed and turned in when you return.

6) Teacher Availability

Remember I am here to help you! If you need extra help, go to the math lab, which is open from **8:00am until 3:00pm** where a math teacher can help you. I am staffed in the Math Lab during 5th period. You can also make an appointment to see me before or after school.

*** * * DON'T WAIT UNTIL THE TEST TO GET EXTRA HELP! * * ***