

Dear Parent/Guardian:

E-mail and Fax are becoming increasingly popular and effective way for parents to communicate with school personnel. For your convenience, the Carroll Independent School District publishes school Fax numbers and employee E-mail addresses on the district's web site at www.southlakecarroll.edu. However, in order to comply with federal regulations regarding the confidentiality of personally identifiable student records, parents must sign the consent form below before a school employee can correspond via E-mail or Fax regarding a student's behavior, academic progress, disability and/or medical condition. Although the risk of observation by an outside party may be minimal, the district must have this signed consent form in order to participate in these types of E-mail and Fax correspondences. Thank you for your assistance.

Carroll ISD

Parental E-Mail/Fax Consent Form

I, _____ (parent's or guardian's full name), give / do not give (circle one) my permission for the following student information about my child, _____ (child's full name) to be sent to me electronically by the staff of Carroll Independent School District: (check all that apply)

_____ academic progress/grades _____ behavior
_____ medical condition/disability _____ other (please specify below)

I understand that the transmittal of this material may not be available by entirely secure methods and may be capable of observation, interception, or monitoring by others. Further, I understand the District cannot guarantee the records will be received only by the requester at the E-mail address provided. I request the student information about my child to be sent to the following: (Check your preference)

_____ E-mail address _____

_____ Fax # _____

Parent/Guardian Signature _____

Today's Date _____