

MATHEMATICS DEPARTMENT LEARNING JOURNAL CONTRACT

The following information is provided to you in order to ensure your success in your mathematics class. Please read this carefully. You will be held accountable for this information. You must maintain your Learning Journal as directed below and you must bring your Learning Journal to class everyday.

SUPPLIES REQUIRED

Each student must have the following supplies. These supplies must be brought to class **everyday** and utilized during every class period.

1. Three ring binder (minimum 1.5 inch rings) with **four** (4) dividers labeled:
 - Class Requirements
 - Daily Activities
 - Vocabulary
 - Journal Handouts/Section Reviews
2. Pencils (with good erasers)
3. One black or blue pen
4. One green pen
5. Lined Paper; Geometry students will also need Unlined Paper
6. Other supplies may be required. These supplies will be listed on your class syllabus. Read your class syllabus carefully.

LEARNING JOURNAL FORMAT

All information written on the overhead projector or board must be recorded in the Learning Journal. All information must be kept **SEQUENTIALLY**.

I. Divider #1 **Class requirements**

This section must include the following pages.

- a. Grade Sheet – This will be filled in as work is returned. Students are responsible for keeping their grades current.
- b. Learning Journal Contract - signed by both the parent and the student
- c. Syllabus - Class rules and grading policies
- d. Any class information sheet provided by your teacher.

II. Divider #2: **Daily Activities/Class notes**

As you enter the classroom you are to immediately copy the daily agenda from the board or overhead projector. This information must begin on the first blue line and include the following information

- a. Name
- b. Date
- c. Objective/Topic
- d. Home Learning Assignment

This information must be **followed by** the following daily activities:

- e. All notes written on the board, overhead projector, and/or PowerPoint monitor
- f. All example problems written on the board, overhead projector, and/or PowerPoint monitor
- g. All in class activities involving written information
- h. All worksheets given in class
- i. All Home Learning assignments

III. Divider #3 **Vocabulary**

This section must include all mathematical terms, an appropriately labeled diagram, and the definition defined in class.

IV. Divider #4: **Journal/Section Reviews**

You are required to keep a record of what you have learned. You are to write in your journal on a daily basis. If the teacher does not provide a journal writing prompt, you are to utilize the following: Today I have learned ... (be specific and give a numeric example.)

The heading for your daily journal must include the following:

- a. Date
- b. Prompt questions
- c. Response/Numerical Example

Home Learning Assignment Responsibility and Procedure

Your homework must include the page number and problems required. All work must be shown. Orphan answers (answers with no work) will not be given credit. To receive full credit for your homework, **all problems must be attempted.**

Your assignment sheet must contain the following information. All work must be shown.

- a. Name
- b. Page and problem numbers assigned
- c. Date
- d. Period

Your Learning Journal will be graded. You must have it with you everyday. If you do not have your Learning Journal in class with you on the day it is checked and graded, you will not receive credit. You will use your Learning Journal everyday to review the material that was discussed in class on the prior days. This journal is a complete record of your mathematical history; it is not just a notebook. Remember, your Learning Journal is your first tool for a successful school year!

I have read the Learning Journal requirements. I understand that I must maintain my Learning Journal as required; I must bring my Learning Journal to class everyday, and I must do the required work for my class. Adhering to these requirements will assist me in achieving success in my math class.

_____ Date _____
Student Signature

I have read and discussed the Learning Journal requirements with my child and agree to check my child's Learning Journal on a weekly basis. This will assist me in closely monitoring my child's progress.

_____ Date _____
Parent Signature