

## Byte Back IT Fundamentals+

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### Instructor

#### Course Overview

Trainer Name

In 2017, nearly 5.4 million individuals worked as technology professionals across the U.S., representing an increase of 2.1%, or nearly 110,000 net new jobs. CompTIA ITF+ will help you determine if this is the field for you.

### Phone

Trainer Phone #

### Email

Trainer Email

The CompTIA IT Fundamentals+ course and certification are designed as the starting point for a career in IT support. Upon course completion, students will be able to:

- Set up a computer workstation and use basic software applications
- Explain functions and types of devices used within a computer system
- Apply basic computer maintenance and support principles
- Describe some principles of software and database development
- Configure computers and mobile devices to connect to home networks and to the Internet
- Identify security issues affecting the use of computers and networks

### Course Materials

- Quia class site (Provided by Trainer)
- Student flash drives containing:
  - Class slides
  - CompTIA IT Fundamentals Certification Handbook
  - CompTIA IT Fundamentals Certification E-Book
  - ITF+ CertMaster Access
  - "What to Know for A+" study guide (delivered near end of class)

### Our Class

- One conversation at a time
- Urgent conversations, texts, emails, etc. outside of the classroom
- We are committed to each other's' success

### Attendance

There are only 32 classes in this course. Please do your best to attend each of them and stay from start to finish. There will be a twenty-minute break around the midpoint of class each day.

### Homework

Spending time each day studying outside of class is essential to your learning and test preparation process. Whether reading or watching videos, please set aside at least an hour per day to study in preparation for the exams.

**Food & Beverage**

Beverages must be kept in closed containers. Food may only be consumed in the break room and is not permitted in classrooms.

**Disclaimer**

The instructor reserves the right to make modifications to this information throughout the course.

## Course Schedule

| Session                              | Topics & Activities          | Activity                                                                                                            | Homework                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Test Objectives |
|--------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Module 1:<br/>Using Computers</b> |                              |                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 |
| Day 1                                | Class Orientation            | First Day Activities<br>Student Handbook<br>Overview of class resources<br>Pre-Class Survey<br>Pre-Class Evaluation | <ul style="list-style-type: none"> <li>Find email containing Quia login information</li> <li>Register for free <a href="http://www.itpro.tv">www.itpro.tv</a> account</li> <li>Register for free <a href="http://www.quizlet.com">www.quizlet.com</a> account</li> <li>Subscribe to the IT Fundamentals Youtube Playlist:<br/><a href="https://www.youtube.com/playlist?list=PL4cn-KOecplwjSKwk4TdFjtGOTyKOqJLC">https://www.youtube.com/playlist?list=PL4cn-KOecplwjSKwk4TdFjtGOTyKOqJLC</a></li> <li>Hardware video<br/><a href="https://youtu.be/ctAVC2JwEwI">https://youtu.be/ctAVC2JwEwI</a></li> </ul> |                 |
| Day 2                                | 1.1 Common Computing Devices | <ul style="list-style-type: none"> <li>Slides 1.01</li> </ul>                                                       | 1.1 <ul style="list-style-type: none"> <li>Text: Pages 3 – 13</li> <li>Questions: Page 13</li> <li>Videos:</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1.3<br>2.6      |
| Day 3                                | 1.3 Using an OS              | <ul style="list-style-type: none"> <li>Slides 1.03</li> </ul>                                                       | <ul style="list-style-type: none"> <li>Text: Pages 39 – 62</li> <li>Videos:</li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/computer-operating-systems/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/computer-operating-systems/</a></li> </ul>                                                                                                                                                                                                                                                                                                |                 |

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|       |                             |                                                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/microsoft-windows/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/microsoft-windows/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/apple-macos/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/apple-macos/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/gnu-linux/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/gnu-linux/</a></li> </ul>                                                                                                                                                                                                                                                                                                                                            |  |
| Day 4 | 1.3 Using an OS (continued) | <ul style="list-style-type: none"> <li>• Slides 1.03</li> </ul>                                                                                                                                                           | <ul style="list-style-type: none"> <li>• Text: Pages 39 – 62</li> <li>• Questions: Page 62</li> <li>• Videos: <ul style="list-style-type: none"> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/computer-operating-systems/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/computer-operating-systems/</a></li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/microsoft-windows/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/microsoft-windows/</a></li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/apple-macos/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/apple-macos/</a></li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/gnu-linux/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/gnu-linux/</a></li> </ul> </li> </ul> |  |
| Day 5 | Review 1.1 and 1.3          | <ul style="list-style-type: none"> <li>• Slides 1.01 and 1.03</li> <li>• Lab 1: Setting Up the Computer</li> <li>• Lab 2: Navigating the Windows Interface</li> <li>• Lab 3: Browsing a Website (Pages 63 -64)</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

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| Day 6 | <p>Quiz 1.1 and 1.3</p> <p>1.4 Managing an OS</p>             | <ul style="list-style-type: none"> <li>Slides 1.04</li> </ul>                      | <ul style="list-style-type: none"> <li>Text: Pages 65 – 78</li> <li>Questions: Pages 78</li> <li>Lab 78 – 84</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Day 7 | <p>1.5 Troubleshooting and Support</p> <p>Review Module 1</p> | <ul style="list-style-type: none"> <li>Slides 1.05</li> </ul>                      | <ul style="list-style-type: none"> <li>Text: Pages 85 – 101</li> <li>Questions: Page 101</li> <li>Lab 102 – 103</li> <li>Videos:</li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-methodologyfundamentals/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-methodologyfundamentals/</a></li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-methodology2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-methodology2/</a></li> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-example/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/troubleshooting-example/</a></li> </ul> |  |
| Day 8 | <p>2.1 Using Data Types and Units</p> <p>2.2 Using Apps</p>   | <ul style="list-style-type: none"> <li>Slides 2.01</li> <li>Slides 2.02</li> </ul> | <p>2.1</p> <ul style="list-style-type: none"> <li>Text: Pages 109 – 123</li> <li>Questions: Page 123</li> </ul> <p>2.2</p> <ul style="list-style-type: none"> <li>Text: Pages 124 – 140</li> <li>Questions: Page 140</li> </ul> <p>Videos:</p> <ul style="list-style-type: none"> <li><a href="https://app.itpro.tv/course-library/comptiafundamentals-">https://app.itpro.tv/course-library/comptiafundamentals-</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                         |  |

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|       |                                              |                                                                 | <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/software-usage-requirements/">exam-fc0u61/software-usage-requirements/</a> <ul style="list-style-type: none"> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/businessproductivity-software/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/businessproductivity-software/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/businessproductivity-software2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/businessproductivity-software2/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/collaboration-softwarefundamentals/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/collaboration-softwarefundamentals/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings2/</a></li> <li>• </li> </ul> |  |
| Day 9 | 2.3<br>Programming<br>and App<br>Development | <ul style="list-style-type: none"> <li>• Slides 2.03</li> </ul> | <ul style="list-style-type: none"> <li>• Pages 144 – 161</li> <li>• Questions Page 161</li> <li>• Video:</li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/web-browser-settings2/</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

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|        |                                                 |                                                                                                   | <a href="#">exam-fc0u61/programming-concepts2/</a> <ul style="list-style-type: none"> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/developingpython/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/developingpython/</a></li> <li>•</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| Day 10 | 2.3 Programming and Development (Part 2)        | <ul style="list-style-type: none"> <li>• Slides 2.03</li> </ul>                                   | <ul style="list-style-type: none"> <li>• Pages 144 – 161</li> <li>• Questions Page 161</li> <li>• Video:</li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/programming-concepts2/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/developingpython/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/developingpython/</a></li> </ul> |  |
| Day 11 | Review 1.4 through 2.3                          | <ul style="list-style-type: none"> <li>• Slides 1.4, 1.5, 2.1, 2.2, 2.3</li> <li>• Lab</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Day 12 | Quiz 1.4 through 2.3<br><br>2.4 Using Databases | <ul style="list-style-type: none"> <li>• Slides 2.4</li> </ul>                                    | <ul style="list-style-type: none"> <li>• Text: Pages 178 – 189</li> <li>• Questions: Page 189</li> <li>• Video:</li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/database-concepts/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/database-concepts/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/queryingdatabase/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/queryingdatabase/</a></li> </ul>                                                                                                                                                                                                               |  |

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| Day 13 | 3.1 System Components<br>3.2 Using Device Interfaces | <ul style="list-style-type: none"> <li>• Slides 3.1</li> <li>• Slides 3.2</li> </ul> | 3.1 <ul style="list-style-type: none"> <li>• Text: Pages 209 – 223</li> <li>• Questions: Page 223</li> </ul> 3.2 <ul style="list-style-type: none"> <li>• Text: Pages 226 – 243</li> <li>• Questions: Page 243</li> </ul> Videos: <ul style="list-style-type: none"> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/central-processing-unit-cpu/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/central-processing-unit-cpu/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/common-hardware-itfun/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/common-hardware-itfun/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/common-hardware2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/common-hardware2/</a></li> <li>•</li> </ul> |  |
| Day 14 | 3.3 Using Peripheral Devices                         | <ul style="list-style-type: none"> <li>• Slides 3.3</li> </ul>                       | 3.3 <ul style="list-style-type: none"> <li>• Text: Pages 249 – 271</li> <li>• Questions: Page 271</li> <li>• Videos:</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

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| Day 15 | 3.4 Using Storage Devices      | <ul style="list-style-type: none"> <li>• Slides 3.4</li> </ul>       | 3.4 <ul style="list-style-type: none"> <li>• Text: Pages 276 - 285</li> <li>• Questions: Pages 285</li> <li>• Video</li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/storage-hardware-itfun/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/storage-hardware-itfun/</a></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| Day 16 | 3.5 Using File Systems         | <ul style="list-style-type: none"> <li>• Slides 3.5</li> </ul>       | 3.5 <ul style="list-style-type: none"> <li>• Text: Pages 289 – 314</li> <li>• Questions Page 314</li> <li>• Lab: Pages 315 - 324</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| Day 17 | Review Lessons 2.4 through 3.5 | <ul style="list-style-type: none"> <li>• Slides 2.4 – 3.5</li> </ul> | Review Pages 325 - 326                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Day 18 | Quiz Lessons 2.4 through 3.5   | <ul style="list-style-type: none"> <li>• Lab</li> </ul>              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |

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| Day 19 | Review Lessons 1.1 through 3.5     | •            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |
| Day 20 | Midterm 1.1 through 3.5            |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |
| Day 21 | Lesson 4.1 Networking Concepts     | • Slides 4.1 | 4.1 <ul style="list-style-type: none"> <li>• Pages 329 – 344</li> <li>• Review Questions page 345</li> <li>• Video: <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-networking-concepts/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-networking-concepts/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-networking-concepts2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-networking-concepts2/</a></li> <li>•</li> </ul> |                    |
| Day 22 | Lesson 4.2 Connecting to a Network | • Slides 4.2 | 4.2 <ul style="list-style-type: none"> <li>• Pages 346 – 359</li> <li>• Review Questions page 359</li> <li>• Lab Page 360-364</li> <li>• Video: <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/configuringwireless-router/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/configuringwireless-router/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-">https://app.itpro.tv/course-library/comptiafundamentals-</a></li> </ul>                                                            | Obj. 2.4, 2.7, 2.8 |

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|        |                                                                                |                                                                                        | <a href="#">exam-fc0u61/configuringwireless-router2/</a>                                                                                                                                                                                                |                   |
| Day 23 | Lesson 4.3<br>Secure Web<br>Browsing                                           | <ul style="list-style-type: none"> <li>Slides 4.3</li> </ul>                           | 4.3 <ul style="list-style-type: none"> <li>Pages 365- 381</li> <li>Review Questions page 382</li> <li>Lab Page 383 - 385</li> </ul>                                                                                                                     | Obj 2.7, 3.5, 6.2 |
| Day 24 | Lesson 4.4<br>Using Shared<br>Storage<br>Lesson 4.5<br>Using Mobile<br>Devices | <ul style="list-style-type: none"> <li>Slides 4.4</li> <li>Slides 4.5</li> </ul>       | 4.4 <ul style="list-style-type: none"> <li>Pages 386 – 402</li> <li>Review Questions Page 403</li> <li>Lab Page 404 – 409</li> </ul> 4.5 <ul style="list-style-type: none"> <li>Pages 410 – 419</li> <li>Review Questions Page 420</li> </ul>           | Obj 2.5, 6.7      |
| Day 25 | Review<br>Lessons 4.1 -<br>4.5                                                 | <ul style="list-style-type: none"> <li>Slides 4.1 – 4.5</li> <li>CertMaster</li> </ul> | Pages 421 - 422                                                                                                                                                                                                                                         |                   |
| Day 26 | Quiz Lessons<br>4.1 – 4.5<br><br>Lesson 5.1<br>Security<br>Concerns            | <ul style="list-style-type: none"> <li></li> </ul>                                     |                                                                                                                                                                                                                                                         | 6.1, 6.2          |
| Day 27 | Lesson 5.1<br>Security<br>Concerns<br>(Cont.)                                  | <ul style="list-style-type: none"> <li>Slides 5.1</li> </ul>                           | 5.1 <ul style="list-style-type: none"> <li>Pages 425 – 435</li> <li>Review Questions 436</li> <li>Video:<br/><a href="https://app.itpro.tv/course-library/comptiafundamentals-">https://app.itpro.tv/course-library/comptiafundamentals-</a></li> </ul> | 6.1, 6.7          |

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|        |                                     |                                                                | <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-security-principles/">exam-fc0u61/basic-security-principles/</a> <ul style="list-style-type: none"> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-security-principles2/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/basic-security-principles2/</a></li> <li>•</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                        |               |
| Day 28 | Lesson 5.2<br>Using Best Practices  | <ul style="list-style-type: none"> <li>• Slides 5.2</li> </ul> | 5.2 <ul style="list-style-type: none"> <li>• Pages 437 – 456</li> <li>• Review Questions 457</li> <li>• Lab Page 458 - 460</li> <li>• Video:</li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices-itfundamentals/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices-itfundamentals/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices2-itfundamentals/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices2-itfundamentals/</a></li> <li>• <a href="https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices3/">https://app.itpro.tv/course-library/comptiafundamentals-exam-fc0u61/securitypractices3/</a></li> <li>•</li> </ul> | 6.2           |
| Day 29 | Lesson 5.3<br>Using Access Controls | <ul style="list-style-type: none"> <li>• Slides 5.3</li> </ul> | 5.3 <ul style="list-style-type: none"> <li>• Pages 461 – 475</li> <li>• Review Questions 476</li> <li>• Lab Page</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 6.4, 6.5, 6.6 |
| Day 30 | Lesson 5.4<br>Behavioral            | <ul style="list-style-type: none"> <li>• Slides 5.4</li> </ul> | 5.4 <ul style="list-style-type: none"> <li>• Pages 477 – 483</li> <li>• Review Questions 484</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 6.3           |

|        |                                                      |                    |                |  |
|--------|------------------------------------------------------|--------------------|----------------|--|
|        | Security Concerns                                    |                    | •              |  |
| Day 31 | Review Lessons 5.1 – 5.4                             | • Slides 5.1 – 5.4 | Page 485 - 486 |  |
| Day 32 | Quiz Lessons 5.1 – 5.4<br><br>Comprehensive Review 1 | • Pages 487 - 495  | •              |  |
| Day 33 | Comprehensive Review 2                               | • Pages 487 - 495  | •              |  |
| Day 34 | Comprehensive Review 3<br><br>Test Day               | • Pages 487 - 495  | •              |  |