

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**DANIEL F. GOHL
CHIEF ACADEMIC OFFICER**

July 30, 2016

TO: All Principals

FROM: Daniel F. Gohl 
Chief Academic Officer

VIA: Dr. Valerie Wanza
Chief School Performance & Accountability Officer

SUBJECT: **2016-2017 ESOL CONTACT SCHEDULED EVENTS**



**ACTION
REQUIRED**

ACTION: Included with this memo is the schedule of approved events for the 2016-17 ESOL Contact Meetings and Professional Learning Opportunities. Please forward these important dates and documents to your school's identified ESOL Contact.

If you plan to select a new ESOL Contact for the 2016 - 2017 school year, please email Jeanie.mesler@browardschools.com. The ELlevation Access Form must be completed if a newly assigned individual will serve as the ESOL Contact. This is required in order to obtain access to the secure web-based system for the documentation and monitoring of students in the ESOL Program.

RATIONALE: Attendance at the ESOL Contact Meetings and professional learning opportunities is strongly encouraged to ensure that your school's ESOL Program is in compliance with State and District policies regarding the education of English Language Learners. The Opening of the Year meeting, scheduled for Wednesday, August 17, 2016, will be offered in a face-to-face format at a new location. An Adobe Connect webinar will be offered on Thursday, August 18, 2016, in order to accommodate schedule conflicts. After the first meeting of the year, quarterly ESOL Contact meetings will be conducted via Face-to-Face and Adobe Connect. In addition, on the first Tuesday of each month, Touch-Base Tuesday will keep ESOL Contacts apprised of pertinent information, via Adobe Connect.

Enclosed is a document outlining the role of a school's ESOL Contact. This document should be used when determining who is the most qualified individual for this supplemental position. If you have any questions contact **Vicky B. Saldala, Director**, at **754-321-2589** or victoria.saldala@browardschools.com.

DG/VW/VBS/MJ/jm

Attachments

c: Senior Leadership Team
School Performance & Accountability Directors
Jody Perry, Director, Charter School Management/Support Department