

Generating Parent Letters from ELLevation

Step 1: Choose the letter

Step 1: Select Letter

Notification of English Language Program Placement or Continuation
Notification of Not Qualifying for ESOL Services (For initial testing)
Notification of English Language Program Exit (For annual assessments)
Parent Letter Labels

Step 2: Choose student

Step 2: Select Student(s)

☒ Select a single student TAN, LANA x Load Most Recent

☐ Select a saved filter

☐ Use a set of custom filters

School

Teacher Click to Select Me

ELP Designation

Withdrawn/Graduated

Grade Level

Group

Step 3: Choose the below referenced options

Step 3: Parent Letter Options

Number of ELP tests: Most Recent

Testing Period From 08/19/2013 to 07/01/2016

Letter Mailing Date: 04/2015

Language All translations ☒ Include English version

Test Types: All ELP Tests

ESOL Services Offered Page: Hide

ESOL Services Year/Semester Most Recent

Parent Acceptance Area Show

Parent Signature Area Show

Contact Name Contact Name

Contact Phone: (754) 321-2573

Display Size Reduced