Be Successful: Build Study Skills

Academic Success Is:
- Not Luck
- Not something you are born with
- Not something that just happens
- Not in control of you
What is Important

- Set a goal
- Make a plan
- Organize
- Prioritize
- Manage time

Be a Successful Student

In Class

- Be on time
- Bring necessary materials
- Get to know your instructor
- Take notes
- Ask questions
- Participate
- Write assignments down
Be a Successful Student
Out of Class

- Schedule time to study
- Establish a regular study area
- Have all materials with you
- Finish assignments
- Prepare for class
- Review regularly

In General

- Read directions carefully
- Work on the most difficult first
- Break the large project into small tasks
- Use a study partner
- Review regularly
  - Don’t cram for a test the night before
- Learn from corrected work
Don’t Forget
Take Care of Yourself

- Take a break
- Get rest
- Eat healthy
- Say “No”
- Reward your progress
- Have fun
- Get help

Summary

- Manage your time
- Participate in class
- Take care of yourself
- Get help
- Celebrate your success