



**PIMA MEDICAL INSTITUTE
STUDENT PROFESSIONAL PERFORMANCE STANDARDS**

Student professional performance is graded using the criteria identified below. The grade is based on a 100 point scale. Two or four points are deducted from the student's overall grade for each instance in which the student does not meet professional expectations. Please include dates and comments to support point deductions. The blank line in column one is available for additional comments at the instructor's discretion.

Student Name: _____ Program/Course: _____ Sequence/Semester: _____

DEPENDABILITY	<p>Examples of <i>dependable</i> behavior include:</p> <ul style="list-style-type: none"> • Attending class each day. • Arriving to class on time. • Staying for the duration of the class. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student arrives late or leaves early.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
RESPONSIBILITY	<p>Examples of <i>responsible</i> behavior include:</p> <ul style="list-style-type: none"> • Turning in class assignments on time. • Notifying the school when absent. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student does not turn in an assignment on time and/or does not notify the school of an absence.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
CONDUCT	<p>Examples of <i>appropriate conduct</i> include:</p> <ul style="list-style-type: none"> • Projecting a positive attitude. • Accepting constructive feedback. • Being courteous to others. • Cell phone/text messaging in designated area. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student projects a negative attitude, does not accept constructive commentary, is not courteous to others, and/or uses a cell phone/text messages in class.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
COMMUNICATION	<p>Examples of <i>effective communication</i> include:</p> <ul style="list-style-type: none"> • Working effectively in assigned groups. • Participating in class discussions. • Effectively expressing ideas and opinions. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student does not communicate appropriately.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
CLASS PREPARATION	<p>Examples of being <i>prepared</i> for class include:</p> <ul style="list-style-type: none"> • Bringing required textbooks and materials to class. • Completing homework assignments. • Completing worksheets and study guides. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student does not bring required textbooks and/or materials to class, does not complete homework assignments, and/or worksheets and study guides.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
APPEARANCE	<p>Examples of <i>professional appearance</i> include:</p> <ul style="list-style-type: none"> • Following the PMI dress code. • Maintaining personal hygiene. • _____ 	<p># of incidents: Score:</p> <p>1st incident × 2 = _____</p> <p>Subsequent _____ × 4 = _____</p> <p>Record the number of times the student does not follow the PMI dress code and/or does not maintain personal hygiene.</p>	<p>Dates and Comments:</p> <p align="right">Total points deducted: <input style="width: 40px;" type="text"/></p>
GRADE	<p>To calculate the final PPS grade, add the scores from each "Total points deducted" and subtract from 100. 100 – _____ = _____ %</p>		

Student Signature _____

Instructor Signature _____

Date _____