



California Grocers Association Educational Foundation Scholarship Program 2013-2014 Scholarship Application

The applicant may apply for this scholarship if he or she meets all of the following eligibility requirements:

- Be a high school senior, college freshman, sophomore, junior, senior, or graduate student
- Be an employee or a dependent son or daughter of an employee of a CGA member company
- Have been or have a parent/guardian that has been employed for at least one year as of January 1 of the year in which the scholarships are awarded
- Be or have a parent/guardian that is employed at the time awards are announced
- Be planning to enroll as a full-time student for the following Fall and Spring terms (if applicant will be an undergraduate student)
- Be planning to enroll in either the following Fall or Spring terms (if applicant will be a graduate student)

Award details:

- The number and amount of the awards will be determined by the funds available and the number of applicants.
- Students may reapply each year as long as they continue to meet the eligibility criteria.
- The scholarships will be applied to tuition, fees, books, and supplies required for course load at accredited, nonprofit two or four-year colleges/universities in the United States.
- Students may transfer from one institution to another and retain the award.
- Bristol Farms Scholarships will be awarded to applicants who, in addition to meeting the standard eligibility requirement, explain the importance of your major in today's society. (employees) or what sets the applicant apart from other candidates. (dependents)

Selection Criteria:

An independent selection committee will evaluate the applications and select the recipients. The committee will consider: academic achievements and records, community and extracurricular activities, and for some awards, essay content and financial need.

Notification and Recipient Responsibility:

Notifications are sent approximately two months past the deadline. If the applicant is selected as a recipient, the applicant will receive further information on accepting the award in the award notification. Recipient and non-recipient notifications will be sent by email or by mail if no email is listed on the application. Be sure to add info@applyists.com to the applicant's email address book or "safe senders list" so these important emails are not sent to the applicant's junk mail folder. **Do not 'opt out' of any email sent from info@applyists.com or the applicant may not receive vital information regarding the applicant's scholarship applications.**

If the applicant is selected as a recipient, he or she must enroll as a full time student in the fall of the year in which the scholarship is awarded, if they are an undergraduate student. The recipient must continue in school the entire academic year without interruption unless approved by the scholarship sponsor. Graduate students may use the funds in either the fall or spring semesters of the year in which the scholarship is awarded. The recipient must deliver the scholarship check to the proper office at the recipient's institution.

Checks are mailed in August to the recipient's address as entered on the application made payable to the institution listed on the application.

*Note: The applicant's email address will **only** be used for communication about the applicant's scholarship applications or other opportunities administered by ISTS for which you may be eligible to apply. We will not provide the applicant's email address to any third-parties. Decisions of the selection committees are final and are not subject to appeal. No application feedback will be given.*

Making Changes to the Application:

Go to aim.applyists.net/cga and log in to the applicant's account using the email address provided on the application. Click the tab that needs to be corrected or updated and move to the next page. The data is saved when you move to the next page.

Checking the Status of the Application:

Allow two weeks after submitting all of the information for processing. Go to aim.applyists.net and login using the email address the applicant provided on the application.

Tax Information:

Tax laws vary by country. In the United States, scholarship funds used exclusively for the payment of tuition or textbooks are normally not taxable. The scholarship recipient is responsible for taxes, if any, that may be assessed against the applicant's scholarship award. We recommend consulting the applicant's tax advisor for more guidance.

Program Administration

To assure complete impartiality in selection of recipients and to maintain a high level of professionalism, the program is administered by International Scholarship and Tuition Services, Inc., a firm that specializes in managing sponsored scholarship programs.

Questions

For additional information regarding the scholarship program contact ISTS by email at info@applyists.com. When emailing, include the name of the scholarship program or sponsor.

To submit an application for this scholarship prior to April 1, 2013:

If you have internet access, you may apply online at aim.applyists.net/cga.

Undergraduate students: Complete the full application below, then obtain and include a copy of your high school record, which includes at least seven semesters of grades and all standardized test scores. This does not have to be an official transcript. If the applicant's ACT and/or SAT scores do not appear on the applicant's record, attach a copy of the scores as received from the College Board and/or ACT.

If the applicant is a college student you must also include current transcripts or grade reports from each college you have attended. A high school record is needed regardless of your year in college.

Graduate students: Complete the full application below, then obtain and include a copy of your undergraduate college record. This does not have to be an official transcript.

If the applicant is a graduate college student, you must also include current graduate transcripts or grade reports from each college you have attended. A high school record may be submitted but is not required.

The "Financial" section of this application is **NOT** required unless you are interested in applying for financial needs-based awards. If you check "Yes" to the financial needs based scholarship question, you will be required to submit your parent(s)/guardian(s) IRS Form 1040 (2011; No more than the top two pages). If you do not submit this form, your application will be not be considered for any financial needs-based awards.

Mail the applicant's completed application with all required attachments by the postmark deadline of **April 1, 2013** to:

CGAEF Scholarship
c/o ISTS
1321 Murfreesboro Road, Suite 800
Nashville, TN 37217

STUDENT INFORMATION

First Name	Last Name	Initial	Date		
Permanent Mailing Address		Apt.	City	State	Postal Code
Date of Birth (mm/dd/yyyy)	Email address (enter an address you check often)		Cell Number (xxx) xxx-xxxx		
Were you awarded for the 2012-13 academic year? <input type="checkbox"/> Yes <input type="checkbox"/> No					

EMPLOYEE INFORMATION (if applicant)

First Name	Last Name	Initial	Social Security Number		
Employer/Company Name	Employee Job Title		Business Telephone Number (xxx) xxx-xxxx		
Employer/Company Address			City	State	Postal Code
Hire Date (mm/yyyy)	Relationship to Applicant		Status <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time		

EMPLOYEE INFORMATION (if parent/guardian of applicant)

First Name	Last Name	Initial	Social Security Number		
Employer/Company Name	Employee Job Title		Business Telephone Number (xxx) xxx-xxxx		

Employer/Company Address				City		State	Postal Code
Hire Date (mm/yyyy)		Relationship to Applicant		Status <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time			
ACADEMIC INFORMATION-HIGH SCHOOL							
High School Name				Telephone Number			
High School Address				City		State	Postal Code
My school ranks students <input type="checkbox"/> Yes <input type="checkbox"/> No		Class Rank	Class Size	GPA	My GPA is: <input type="checkbox"/> Weighted <input type="checkbox"/> Un-weighted		
ACT Composite	SAT-Critical Reading	SAT-Math	SAT-Written	# of Honors Courses		# of AP Courses	# of IB Courses
ACADEMIC INFORMATION-COLLEGE/UNIVERSITY							
Class Level in Fall 2013 <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate				Cumulative GPA (current college students)	Major/Course of Study	Intended Industry	
College/University Name (If undecided, enter the applicant's first choice college or university) Do not abbreviate.							State
Short Answer: Describe your career goals. (Use 3 sentences or less)							

FINANCIAL INFORMATION (Optional)		
Are you interested in applying for financial need-based Scholarships? <input type="checkbox"/> Yes <input type="checkbox"/> No		Total # in household:
Household Adjusted Gross Income: \$.	# of legal dependents in household:	# of dependents attending college in Fall 2013:
Note: In order to qualify for financial need-based awards, students must submit their parent(s)/guardian(s) IRS Form 1040 (2011; No more than the top 2 pages).		

VOLUNTEER/COMMUNITY SERVICE- Provide information about any volunteer service during the applicant's academic career.				
Description	Total Hours	Start Date	End Date	Still involved? Y/N

EXTRACURRICULAR ACTIVITIES- Provide information about any participation in clubs, sports, scouting, etc. Do not abbreviate.		
Activity Description	Years Involved	Highest Position Held

HONORS AND AWARDS		
Description	Level	Years Achieved

APPLICANT WORK EXPERIENCE- List the applicant's 3 most recent employers including babysitting, lawn mowing, etc. or a 'traditional' employer

Employer	Position	Start Date	End Date	Avg. hours per week

Bristol Farms Essay*- Essays are only required for Bristol Farms employees and dependents.
 The applicant's essay may be less than, but no more than one side of an 8 ½ x 11 sheet of paper. Include the applicant's name and the name of the program the applicant is applying for in the upper left corner of the page, and submit it with the rest of the applicant's application packet.

Essay for Bristol Farms Employee Scholarship* To be considered for this scholarship, submit a typed essay of 250-500 words on the following topic:
Describe how you have demonstrated leadership skills at work and at school.

Essay for Bristol Farms Dependent Scholarship* To be considered for this scholarship, submit a typed essay of 250-500 words on the following topic:
Explain the importance of your major in today's society.

APPLICATION CHECKLIST- You may use the following checklist to ensure the application process is complete. **All documents must arrive in the same package for the submission to be considered complete. Incomplete applications will not be considered.**

	I have included my complete, signed application
	I have included my high school record (if possible include transcripts without watermarks or colored backgrounds, does not have to be official.)(undergraduates only)
	I have included copies of my ACT and/or SAT Scores (on high school record or score report)
	I have included my college transcript or grade report (college students only. If possible include transcripts without watermarks or colored backgrounds, does not have to be official.)
	OPTIONAL: I have included a copy of my parent(s)/guardian(s) 2011 IRS Form 1040 (No more than the first 2 pages)
	I understand these documents may be scanned and have not stapled or clipped pages together
	I have kept a copy of my entire submission for my records
	I am submitting my application prior to the deadline of April 1, 2013

CERTIFICATION

I understand it is my responsibility to make sure this application is completed and mailed by the required postmark deadline listed on the application. Furthermore, I understand that if my application is not complete, or if I do not mail my application according to the outlined instructions, I may be disqualified from the scholarship competition and may not be considered for a scholarship.

This application, upon receipt, becomes the property of the scholarship sponsor, and of International Scholarship and Tuition Services, Inc., the administrator of the scholarship program.

To comply with the provisions of the Family Educational Rights and Privacy Act of 1974, I hereby give permission for school officials to release my secondary school record and other requested information, if necessary.

GENERAL RELEASE

By submitting this application, you release The California Grocers Association Educational Foundation, its affiliates, directors, trustees, officers, employees, agents, licensees and assigns from any liability whatsoever, and waive any and all causes of action, related to any claims, costs, injuries, losses, or damages of any kind arising out of or in connection with the scholarship or delivery, misdelivery, acceptance, possession, use of or inability to use the scholarship (including, without limitation, claims, costs, injuries, losses and damages related to personal injuries, death, damage to or destruction of property, rights of publicity or privacy, defamation or portrayal in a false light, whether intentional or unintentional), whether under a theory of contract, tort, privacy, warranty or other theory.

I hereby certify that the information provided in this application is, to the best of my knowledge, true and correct. I have not knowingly withheld any facts or circumstances that could jeopardize consideration of my application. I am aware and agree that any knowing misstatement, false representation, intentional omission of relevant information or other inaccuracy could subject me to penalties and consequences including, but not limited to, disqualification from the scholarship program, revocation of any scholarships awarded, reimbursement of any scholarship funds disbursed by the Foundation for my benefit, denial of entry into any future scholarship program, and payment of damages, to the extent permitted under law. By submitting this application, I am giving CGAEF and its agents, employees, and assigns, permission to verify my information on this form.

Student Signature

Date

Parent/Guardian Signature (if student is under 18 years old)

Date